



**St. Peter's Catholic Primary School**  
Horton Road  
Gloucester  
GL1 3PY

Headteacher: Mrs C. Baron  
Chair of Governors: Monsignor Liam Slattery

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**Following in Jesus' footsteps, we live, love and learn together as a school family to build a better world.**

Live • Love • Learn

## Teacher Job Description

**Name of teacher:** \_\_\_\_\_

**Person to whom teacher is responsible:** \_\_\_\_\_

This job description may be amended at any appropriate time following consultation between the headteacher and the teacher, and will be reviewed annually.

### **Core purpose of the post**

To support the Catholic ethos of the school and to provide a high quality educational experience for all children.

### **General duties and responsibilities**

To carry out the duties of school teacher set out in the *School Teachers Pay and Conditions Document*.

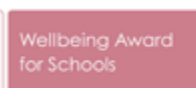
To continue to meet the required standards for Qualified Teacher Status.

### **Knowledge and understanding**

- Have knowledge and keep up to date with PSHE and citizenship, the Foundation Syllabus, National Curriculum and the Agreed Syllabus for Religious Education.
- To create a challenging, stimulating and secure environment to encourage the development of the whole child.
- Select and make good use of ICT skills for classroom and management support.
- Be familiar with the school's current systems and structure as outlined in policy documents including the Health and Safety and Child Protection Policies.
- Understand and know how the national and local comparative and school data including National Curriculum test data can be used to set clear targets for pupils' achievement.

### **Planning, teaching and class management**

- Plan and deliver the teaching programme for all pupils in class in relation to PSHE and Citizenship, the Foundation Syllabus, National Curriculum and the Agreed Syllabus



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for Religious Education with regard to the school's aim statement, own policies and schemes of work.

- Provide clear structures for lessons and for sequence of lessons, which maintain pace, motivation and challenge.
- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate your own teaching critically to improve effectiveness.

**Monitoring, assessment, recording, reporting and accountability**

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Mark and monitor classwork, providing constructive feedback and setting targets for future progress.
- Provide reports on individual progress to the headteacher and parents as required.

**Other professional requirements**

- Establish and maintain effective working relationships with professional colleagues and parents.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Postholder)

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Headteacher)