



St. Peter's Catholic Primary School
Horton Road
Gloucester
GL1 3PY

Headteacher: Mrs C. Baron
Chair of Governors: Mr J. Evans

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JOB DESCRIPTION
CLASS TEACHER

Name of teacher: _____

Person to whom teacher is responsible: _____

This job description may be amended at any appropriate time following consultation between the headteacher and the teacher, and will be reviewed annually.

Core purpose of the post

To support the Catholic ethos of the school and to provide a high quality educational experience for all children.

General duties and responsibilities

To carry out the duties of school teacher set out in the *School Teachers Pay and Conditions Document*.

To continue to meet the required standards for Qualified Teacher Status.

Knowledge and understanding

- Have knowledge and keep up to date with PSHE and citizenship, the Foundation Syllabus, National Curriculum and the Agreed Syllabus for Religious Education.
- To create a challenging, stimulating and secure environment to encourage the development of the whole child.
- Select and make good use of ICT skills for classroom and management support.
- Be familiar with the school's current systems and structure as outlined in policy documents including the Health and Safety and Child Protection Policies.
- Understand and know how the national and local comparative and school data including National Curriculum test data can be used to set clear targets for pupils' achievement.

Planning, teaching and class management

- Plan and deliver the teaching programme for all pupils in class in relation to PSHE and Citizenship, the Foundation Syllabus, National Curriculum and the Agreed Syllabus for Religious Education with regard to the school's aim statement, own policies and schemes of work.
- Provide clear structures for lessons and for sequence of lessons, which maintain pace, motivation and challenge.

Live • Love • Learn



- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate your own teaching critically to improve effectiveness.

Monitoring, assessment, recording, reporting and accountability

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Mark and monitor classwork, providing constructive feedback and setting targets for future progress.
- Provide reports on individual progress to the headteacher and parents as required.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.

SIGNED _____ DATE _____

(Postholder)

SIGNED _____ DATE _____

(Head Teacher)